


OPTION #1

BOOTH RESERVED ONLINE:

Click on: <http://bit.ly/BusinessConnection2019> to read important information about the show guidelines, decorator forms, and more. (A list of exhibitors and map will be available at a later date.)

Click on: <http://bit.ly/BCBooths2019> when you are ready to pay for your booth, sponsorship package, lunch, and/or ad in the show directory. Our secure site accepts credit/debit cards from Visa, MasterCard, or American Express. Payment must be received by April 18, 2019 to guarantee space.




 **ONLINE CONFIRMATION/BOOTH ASSIGNMENT:** Confirmation will be sent within minutes to the email that is provided online once you click the SUBMIT button. Booth assignments will be made by the Chamber and emailed to you. Exhibitor: please keep the confirmation and booth assignment email for your records. Exhibitors are given the best available space. **ONLINE AGREEMENT:** By reserving online, you are accepting the Tradeshow Agreement. **The agreement includes important details about the tradeshow and must be reviewed carefully.** <http://bit.ly/BCAgreement2019>

IF YOU SELECT OPTION #1 AND RESERVE/PAY ONLINE, THERE IS NO NEED TO COMPLETE THE FORM BELOW. PLEASE SELECT OPTION #1 OR OPTION #2—NOT BOTH—TO AVOID DUPLICATION.

OPTION #2

BOOTH RESERVED BY THIS FORM:

Return this completed form to the Amarillo Chamber of Commerce at P.O. Box 9480, Amarillo, TX 79105 or fax to 806.373.3909. Payment must be received by April 18, 2019.

-  **FORM PAYMENT OPTION:** Exhibitors can include a check with this form and mail it to the above address, or be emailed an invoice. From the emailed invoice, you may mail in a check, or a link will be included to pay with a credit card online. Payment must be received in Chamber office by April 18, 2019.
-  **FORM CONFIRMATION/BOOTH ASSIGNMENT:** Exhibitors will be emailed their booth assignment and confirmation to the email address you provide on the form below. Booth assignments will be made by the Chamber. Exhibitors are given the best available space.
-  **MAIL AGREEMENT:** By reserving with this form, you are accepting the Tradeshow Agreement, available at: <http://bit.ly/BCAgreement2019>. **The agreement includes important details about the tradeshow and must be reviewed carefully.**

Name of Chamber Member Business/Exhibiting Company: _____

Contact Person: _____

Email Address (REQUIRED): _____

Work Phone: _____ Cell Phone: _____

Billing Address: _____ Zip: _____

Signature: _____ Date: _____

Item	Price	Qty	Total
BOOTH in the Heritage Ballroom 10x10 space, carpeted room with 14' ceiling	\$350		
BOOTH in the North Exhibit Hall 10x10 space, Uncarpeted room with 25' ceiling	\$350		
BOOTH in the South Exhibit Hall 10x10 space, Uncarpeted room with 14' ceiling	\$275		
Business Card Size Trade Show Directory Ad 4,000 copies printed & distributed at the show	\$75		
Lunch Ticket in the BusinessConnection Food Court— Choose food from a variety of restaurants in the Regency Room from 1130am—130pm. (Lunch tickets will be \$15 at the door the day of the show.)	\$10		
NON-Chamber Member Additional Fee per Booth Call Lindsey for info about joining the Chamber at 806.342.2006	\$200		

PLEASE CHECK ONE OF THE BOXES BELOW:

- We had a booth last year, and we want to **KEEP** our same space.
- We had a booth last year, but we would like to **MOVE.***
- We are a **NEW** exhibitor. New exhibitors will be assigned space in the South Exhibit Hall unless space is available in other rooms.*

** We will do our best to accommodate special requests based on availability. Previous exhibitors are given first choice to keep their existing space. Non-returning exhibitor spaces will be reassigned on a first come-first serve basis.*